

COVID-19 PROTOCOL FOR ACCOMMODATION SECTOR

KEEP SAFE IF YOU ARE STILL OPERATING

Operators Checklist regarding COVID-19 compliance:

- Hand washing stations with soap dispensers
- Hand Sanitizers available at key areas in and around the establishment
- Thermometer
- Wearing of masks/face shield by all staff members and clients
- Client Register (Registration of all clients upon arrival)
- Availability of Disinfectants
- Disposable wipes especially in the Guest rooms
- Disposal bags (for used nappies, tissues and cloths)
- Fumigators

Recommendations:

1. The establishment management should liaise with local health authorities to source trainings and gather information to share with staff members so they are knowledgeable on the Covid-19 risks, protection and management.
2. The establishment management should develop a work plan that will assist the staff members to easily follow and adhere to the COVID-19 protocol.
3. The establishment management should ensure there is a log book or a register to record and track the facility's cleaning activities. This register must be signed by staff members on duty and responsible for such activities. The record should indicate the frequency of the following activities and more:
 - Premises fumigation (how many times does the premises get fumigated)
 - Cleaning of surfaces for germ control (how frequent does the facility clean its surfaces)
 - Cleaning of public areas, e.g. toilets, restaurant (how frequent are these areas cleaned)

General:

- It is the responsibility of the establishment management to oversee the adherence of staff members to the set protocol and other internal set procedures.
- Management must print and put-up important information on how staff members and guests should take care of themselves especially within the establishment in response to COVID-19.
- Management must source all necessary equipment required by the Covid-19 protocol and train staff members on the usage of such equipment.

Establishments must observe the following:

- Regular cleaning of surfaces, Regular washing of hands, Social distancing (1.5m apart), Respiratory hygiene, Regular sanitization